**Project Management Overview**

**2 Day Course**

**Pre-Course Preparation**

Participants will be asked to think of their experiences in a previous or current project and come prepared to share and contribute to the course.

**Overview**

Project environments are dynamic, fast paced and (should be) focused on delivery. The role and skills of a project manager are varied and vital to ensuring success of a project. This interactive course will equip project managers with the effective tools you need to run a project from start to finish.

**Who will this course benefit?**

Existing Project Managers or anyone who is involved in running projects.

**By the end of this 2 day course, you will be able to:**

* Clarify what a project is and how it differs from day to day business
* State the factors which contribute to the success of failure of a project
* Describe the roles within a project and how they relate to each other
* Explain the life cycle and stage of a project
* Demonstrate the use of planning, monitoring and control tool to include: Network diagrams/PERT charts/Gantt with dependencies, time and critical path analysis/Organisational breakdown structures/Resource analysis/Check points and milestones/Cost benefit analysis
* Risk Assessment
* Incorporate alterations to the original plan